

WEST OSO INDEPENDENT SCHOOL DISTRICT



WEST OSO EARLY COLLEGE HIGH SCHOOL



HANDBOOK
2021 - 2022
SCHOOL YEAR

*Personalization. Collaboration. Trust.
Every Student. Every Hour. Every Day.*

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The purpose of this handbook is to document for parents and students, the rules, policies, procedures, and systems that direct our work.

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PREFACE

To Students and Parents:

Welcome to the 2021-2022 school year! In order for this New Year to be successful for your child, we must all work together: students, parents, teachers, and other school staff members. The West Oso Early College High School Handbook is designed to provide a resource for some of the basic information that you and your child will need during their participation in the **Early College High School Program**.

Please be aware that the term “the student’s parent” is used to refer to the parent, legal guardian, or other person who has agreed to assume school-related responsibility for a student. Both students and parents must be familiar with the West Oso High School Student Code of Conduct, required by state law and intended to promote school safety and an atmosphere for learning. That document may be found as an attachment in the Student Handbook and available in the principal’s office. Student behavior on and off the school campus is a direct reflection of West Oso High School. Student should behave in an appropriate manner.

The West Oso Early College High School Handbook is designed to be in agreement with Board policy and the Student Code of Conduct. Please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. Changes in policy that affect student handbook provisions will be made available to students and parents through newsletters and other communications. In case of conflict between Board policy or the Student Code of Conduct and any provisions of student handbooks, the provisions of Board policy or the Student Code of Conduct that were most recently adopted by the Board are to be followed. In addition to revisions that may occur through Board Policy and the Student Code of Conduct throughout the school year, Del Mar College also reserves the right to make changes to their dual/concurrent enrollment requirements.

We strongly recommend that parents review the entire handbook with their child and keep it as a reference during this school year. If you or your child has questions about any of the material in this handbook, please contact the Early College High School Coordinator. Also, please complete and return the parental acknowledgment form in Appendix I. Please keep the rest of the handbook for your records.

NOTE:

College courses taken while attending West Oso High School are not guaranteed to transfer to other universities after high school graduation.

Participation in the West Oso Early College High School Program is considered a **PRIVILEGE**, NOT a **RIGHT**.

VISION:

The vision of the West Oso Early College High School is to provide personalized education to maximize student potential and to support students in becoming socially responsible productive citizens.

MISSION:

The mission of West Oso **Early College High School** is to provide an innovative educational experience which allows students the opportunity to obtain a high school diploma and earn up to 60 college hours of college credit. The West Oso Early College High School will empower our community with college & career ready students.

EARLY COLLEGE HIGH SCHOOL BACKGROUND

West Oso Early College High School (ECHS) was established in 2015. West Oso Early College High School students had the opportunity to graduate with an Associate's degree from Del Mar College and receive a high school diploma from West Oso Independent School District.

West Oso Early College High School is a school within a school model serving 200 students, 50 per grade level. Eighth-grade students at West Oso ISD apply each spring to participate in the Early College High School Program. All coursework is at the Pre-Advanced Placement and Advanced Placement Levels. The goal is for students to earn an Associate's degree in addition to their high school diploma.

WEST OSO EARLY COLLEGE HIGH SCHOOL:

- Provides dual credit courses at no cost to students
- Offer rigorous instruction and accelerated courses
- Provides academic and social support services to help students succeed
- Increases college readiness
- Reduces barriers to college access

West Oso **Early College High School** students may take courses that are required for completion in one of the following; Associate in Arts (AA) Degree, Process Technology: Specialization Industrial Installer Level I Certificate or Associate in Applied Science Degree (AAS), Level II Certificate in Computer Science, or an Associates in Science (AS) Computer Science Degree.

The operation of West Oso **Early College High School** is governed by the policies of WOISD and Del Mar College. Students must follow the rules and the procedures of the following:

- Early College High School Handbook
- West Oso ISD Grading Guidelines
- West Oso ISD Student Code of Conduct
- Del Mar College Catalog
- Del Mar College Student Handbook

ADMISSION REQUIREMENTS

West Oso ISD **Early College High School's** primary focus is providing students a challenging high school experience. Students will be given opportunities to earn up to 60 college credits free of charge while attending high school. Students of all backgrounds are encouraged to apply.

APPLICATION CRITERIA

Students must be enrolled in the West Oso Independent School District attendance zone or be able to transfer to WOISD. Students must be a current eighth grader who will be a freshman during the 2021-2022 school year.

Students will be evaluated using a rubric (see Appendix A). The components of this rubric include:

- GPA
- Discipline record
- Attendance record
- Enrollment and completion of Algebra I as an 8th grader
- Interview
- Essay
- Teacher reference
- STAAR Math
- STAAR Reading

APPLICATION PROCESS

Students with completed applications submitted by the deadline will be scheduled for a conference. Conferences will be conducted by the West Oso **Early College High School** Team. Application link will be available on **February 14, 2022**. Meetings will be held at the WOJH auditorium. All applicants must complete and submit the West Oso **Early College High School** application and attend any scheduled parent meeting. Any eighth grade student residing and attending West Oso ISD can apply. In addition, West Oso High School welcomes transfer students who meet the criteria for ECHS to apply. The application deadline is February 28, 2022 by 4:00 P.M. Student conferences will take place the week of March 28 – April 1, 2022. Student notification of acceptance will be mailed out on April 22, 2022.

All accepted students and their parents need to attend a mandatory meeting on May 11, 2022. Students will be required to attend the Summer Bridge program at WOHS during the month of June. Upon admission, students must complete all applicable West Oso ISD and Del Mar College enrollment paperwork. All students must complete and pass the college readiness exam (TSI) prior to enrolling in classes at Del Mar College.

ACADEMIC CALENDARS

West Oso ISD and Del Mar College calendars are not always identical. Students are responsible for attending all high school and college classes every day. Parents are responsible for providing transportation to Del Mar College on the days for which West Oso ISD is not in session. In addition, a student may be required to attend and meet some other obligation (ex. Educational seminars, tutorials, labs, etc.) when college classes are not in session students must make arrangements to attend.

COLLEGE READINESS TESTING

The Texas Higher Education Coordinating Board, through the Texas Success Initiative (TSI), requires that all institutes of higher learning assess the same academic skills of each entering undergraduate student. Texas Success Initiative Assessment determines the student's readiness to enroll in freshman-level academic coursework. Students will have to meet criteria on the math, reading, and writing portions of the TSI before they are eligible to enroll in certain college level courses. Students who do not meet the appropriate criteria for college level courses are required to pursue remediation in order to retest. **Students will have until the end of June of their freshman year to pass their Reading, Writing, and Math TSI exams in order to obtain an Associate's Degree by the end of their senior year.**

STUDY EXPECTATIONS

Del Mar Classes may require 1.5-2 hours of study time outside of class every hour spent in class. Students are expected to utilize the academic resources offered by the district and Del Mar College to earn passing grades in every class. All assignments must be turned in complete and on time every time, no exceptions. Attendance is crucial. Students must attend class when scheduled.

ATTENDANCE PROCEDURES

Parents are required to ensure that their children comply with Texas Compulsory School Attendance laws. Students are expected to attend every high school and college class every day, on time, without exception. Students who are not in attendance for college or high school classes must have a parental excuse. Regular school attendance is essential for a student to make the most of his or her education, to benefit from teacher-led and school activities, to build on each day's learning on the previous day's and to grow as a student. Absences from class may result in serious disruption of a student's mastery of instructional materials; therefore, the student and the parent should make every effort to avoid unnecessary absences.

Students may have to attend special classes, seminars or activities on days without college classes to meet attendance obligations of the dual credit course. Students are responsible for their transportation if it is beyond the school day. Students will need to notify the **Early College High School** counselor if transportation arrangements need to be made prior to the event.

ACADEMIC PROBATION AND SUSPENSION

West Oso **Early College High School** applies high expectations for all students to earn grades of 80 and above in all high school classes. When a student performs below this level, tutorial sessions, study hall, community learning centers and other interventions may be utilized to restrict free time and allow students structured study and enrichment opportunities. The administration reserves the right to apply other interventions as deemed appropriate to promote success.

- If a student fails to complete the dual credit course(s) with a grade of “C” (70) or better, drops a course(s) or is dropped by higher education institution, and/or fails to maintain a 2.5 GPA or better at the end of the semester, the student will be placed on academic probation and/or suspension and may not be allowed to attend the subsequent semester. Cases will be carefully reviewed on an individual basis; administration reserves the right to make final decisions on the best interest of the student.
- Students placed on academic probation must complete an academic intervention program or equivalent in order to enroll in college courses.
- Students will be placed on academic suspension if they fail two or more college classes and will not be allowed to enroll in college classes the subsequent semester or thereafter.
- Students who are removed from a college course as a discipline action by the college will not be allowed to attend the following semester. It is a privilege not a right.
- Students must conduct themselves in accordance to the standards of behavior set by Del Mar College. A full description of the Student Standards of Conduct is available from the Dean of Student Engagement and Retention, Room 204, Harvin Student Center, Del Mar College East, or on the College Website: www.delmar.edu/policymanual, Chapter 7, Policy B7.13.

RESPONSIBILITIES

STUDENT

- Maintains a grade of 80 or above in all high school academic course(s).
- Will be on time to all classes. No tardies!
- Will travel by school bus to DMC campus if DMC classes are scheduled at the East or West campus.
- Attends all college course(s) in which enrolled. (**This includes intercessions and other West Oso Independent School District Holidays**)
- Follows the same U.I.L. eligibility guidelines established by West Oso Independent School District.
- Will go before the **Early College High School** administration for academic review if a grade of “D” or lower is earned for a college course(s). If a “D” or lower is earned in a college course(s), and the GPA is below a 2.5 the student will automatically be placed on college academic suspension and will not be allowed to continue the subsequent semester.
- Will talk to the **Early College High School** coordinator if they encounter any issues with their class.
- Will check Del Mar e-mail and canvas online for assignments/assessments/projects every day. Professors will be able to see how many times the student has logged in to the course. Online classes are subject to the same guidelines as any other college course(s).
- Will communicate with college instructor through email for questions concerning assignments, absences, or to schedule appointments.

NOTE:

Participation in the West Oso Early College High School Program is considered a PRIVILEGE, NOT a RIGHT. Failure to comply with any of the above student responsibilities will result in academic review by administration and placement of student on probation or suspension.

PARENT

- Ensures that student arrives at West Oso High School on time each day.
- Ensures that student does not drive himself/herself to college campuses during regular school day.
- Ensures that the student completes all assignments and responsibilities for High School and College course(s).
- Must attend all **Early College High School** Parent Meetings, including parent conferences; meet the teacher night, open house or any other meeting as set by the campus personnel. As part of the **Early College High School** expectation it is imperative that parents attend all meetings.
- Ensures that student will attend all college course(s) in which enrolled. **(This includes intercessions and other West Oso Independent School District Holidays)**
- Must notify the **Early College High School** Coordinator immediately if the student is seriously ill or if there is any other situation which incapacitates the student toward fulfilling his/her responsibilities.

EARLY COLLEGE HIGH SCHOOL COUNSELOR

- Serves as liaison between student, parent and Del Mar College.
- Facilitates student in the application process for acceptance into Del Mar College for dual credit enrollment.
- Aides in the registration process for required entrance exams such as ACT/SAT and TSI test.
- Works closely with students and promotes networking with college representatives to ensure a seamless transition into their post high school career.

WEST OSO ISD

- **Will pay tuition for all dual credit courses that a student takes towards their Associates degree. Any college coursework that the student chooses to take beyond the Associates degree will need to be paid by the student and his/her parents and will not count towards High School GPA.**
- Will pay for all books for courses leading to the Associates degree
- Will provide transportation to Del Mar to attend courses leading to the Associates degree.
- Will pay for all courses and books while students are attending West Oso High School. If a student withdraws from WOHS, all dual credit courses will be dropped by the ECHS counselor.
- **PLEASE NOTE: Students who drop or fail a course (with the exception of extenuating circumstances pre-approved by the coordinator) will be responsible for paying West Oso High School back for the cost of that course. Students will not be able to take any other dual credit course until they reimburse the district for the cost of the dropped course**

ACT, SAT AND TSI TEST

TEXAS SUCCESS INITIATIVE

The Texas Success Initiative (TSI) requires students to be assessed in reading, writing and mathematical skills before enrolling in a Texas public college or university, and to be advised based on the results of that assessment (Senate Bill 286, Texas Education Code; Section 51.3062). Students are exempt from taking a test for the Texas Success Initiative if a qualifying score has been made on the ACT, the SAT or the TSI Test providing they possess valid ACT, SAT, or TSI scores. It is the responsibility of the student to

provide official ACT, SAT or TSI scores to Del Mar College to qualify for the exemption before enrollment in any college level course(s). Student's scores must meet one of the following criteria.

TSIA2:

- ELAR: Score of 945+ AND Essay Score of 5 - 8 OR ELAR Score under 945 AND ELAR Diagnostic Level of 5 - 6 AND Essay Score of 5 - 8
- Math: 950+ OR Math Score Under 950 AND Math Diagnostic Level of 6

ACT:

- Composite 23
- English 19
- Math 19

SAT:

- Composite 1010
- Reading 500
- Math 500

Required TSI measures must be met before student will be allowed to register for classes.

ACT/ SAT FEES

ACT and SAT fees are the responsibility of the parent once the 2(two) waivers given by West Oso High School are used. Students are required to submit copies of tests no matter if the score qualifies student for college courses.

GRADES

RANKING

Questions about individual ranking policies will adhere to board policy EIC (LOCAL).

Please note: Only courses leading up to the associates degree will be counted towards a student's high school G.P.A. Courses taken after the associates degree are for college credit only, therefore they aren't considered dual credit or part of the high school transcript.

WITHDRAWALS

Successfully completing your Del Mar College class is extremely important! Not only do these courses affect your high school graduation but your performance in each course is recorded on your permanent transcript which will be seen by all colleges, universities and employers to which you apply for the rest of your life. Dropping a class is the last option after you have done everything else in your power to pass the class.

DROPPING A COURSE

Any student requesting to drop a course must submit a written request prior to the end of the 5th day of class. After the fifth day of class in order to drop Del Mar College Course, students must follow the drop procedures available from the WOECHS Coordinator. In order to drop a Del Mar College course, a student must the following criteria:

- Have met attendance guidelines as set by instructor in the course. Student must provide a copy of the syllabus to **Early College High School** Coordinator

- Have documented at least three office hours visits with your professor throughout the semester (you must be able to prove you visited with the instructor)
- Have turned in every assignment (no zeros or missing assignments)
- For students who may have extraordinary circumstances, these will be addressed on a case-by-case basis by the West Oso **Early College High School** administration.
- Student will be enrolled in a comparable high school course(s) and receive an incomplete until completion of said course(s). (Completion of course(s) requirements will be determined by teacher of record) If the student fails to complete the assigned units, an incomplete (I) will be entered as the grade. When report cards are printed any student with an incomplete in any subject will have an incomplete (I) shown as their grade for that reporting period.
- Students will have the intercession plus five school days upon returning to school the next grading period to make up the assigned work. If the student fails to complete the assignments during this time, students will get the grade that reflects their work in the course.
- Students will be subject to West Oso **Early College High School** eligibility and academic review as outlined in this document.
- **PLEASE NOTE: Students who drop a course (with the exception of extenuating circumstances pre-approved by the counselor) will be responsible for paying West Oso High School back for the cost of that course. Students will not be able to take any other dual credit course until they reimburse the district for the cost of the dropped course.**

ACADEMIC REVIEW

West Oso **Early College High School**'s main concern is placing each student in a successful academic environment. For this reason, periodic academic review will take place using information provided by the student, **Early College High School** Coordinator, West Oso High School teacher(s), or any other individual directly involved with education of the student.

An academic review will take place when:

- Address "D" or lower grade(s) in College courses.
- GPA of 2.5 or below in College courses.
- Grade of 79 or below in High School courses
- Attendance issues
- Discipline issues
- Any behavior that is unacceptable to WOISD.

Students will then be put on probation. Students on probation will be given a specific growth plan for addressing areas of concerns. Students who continue to struggle will be removed from either the Pre-AP courses and/or not be eligible for dual credit classes the following semester.

DEL MAR COLLEGE ATTENDANCE

DEL MAR COLLEGE CLASS ATTENDANCE

Students are responsible for attendance and are advised that excessive absences may adversely affect their grades or their continued enrollment in the course. Regular and punctual class and laboratory attendance is expected of you. A record of attendance may be kept by instructors, beginning the first day of class. If attendance is unsatisfactory, the instructor retains the right to initiate an instructor withdrawal from class.

REGULAR SCHOOL DAYS

Student must sign-in/sign-out every time they leave to DMC, no exceptions.

Failure to sign-in/sign-out will result in student being marked absent at West Oso High School. Absences will be recorded as **unexcused**. Transportation times are based on allowing students ample time for bus to transport students to Del Mar College and return to West Oso High School.

WOISD HOLIDAYS

Students are required to attend all college classes even when WOISD is on holiday. If students need to access West Oso High School computer labs students must inform administration at least two days prior to date of usage.

ABSENCES DUE TO EXTRA/CO-CURRICULAR

Student is required to communicate with Del Mar College professor and submit in writing (email) permission from professor allowing student to miss class for a West Oso High School activity.

West Oso High School or **Early College High School** will provide documentation that the student participated in the activity on the date specified.

EXCUSED ABSENCES

Parent will inform West Oso High School of student illness and provide a note upon student return to class. Parent and student must be aware of individual professor's attendance policy.

The student is responsible for informing the professor within a timely matter and also make up any class time or assignment necessary.

DISCIPLINE

The purpose of discipline is to help the student develop increasing responsibility for the independent control of his/her behavior while creating an atmosphere which will develop a mutual respect for each individual's right. West Oso Independent School District firmly believes that to have an effective educational system for all students, it is necessary that proper behavior must be maintained in the classrooms, in the school building, on school grounds, and on the school buses. Student must follow all rules set forth in the Student Code of Conduct found in the West Oso High School Student Handbook, including dress code. Students must follow the West Oso dress code while at attending Del Mar College. Student behavior and attire in college course(s) is a direct reflection of West Oso High School, therefore students should dress and behave appropriately. Dress code and behavior infractions will be handled by the West Oso **Early College High School** administrators and/or designee.

DISCIPLINE CONSEQUENCES DEPENDING ON INFRACTION:

- Verbal warning
- Conference with student and counselor
- Conference with student, parent, administrator
- Behavioral Contract
- ISS
- Suspension
- DAEP
- Removal from **Early College High School**

LUNCH TIME

If a student needs to take a course during their lunch period, students will be provided a sack lunch by WOHS Cafeteria.

LOITERING

Students are NOT allowed to be loitering in common areas at Del Mar College. Students must either be on their way to class, in class or on their way back from class. Students who leave the West Oso High School for any reason without permission will be disciplined accordingly.

LEAVING CAMPUS

Students are NOT allowed to leave Del Mar College for any reason.

TRANSPORTATION

- Students are required to use the transportation provided by the district.
- Students **must** use their own transportation during intercessions and school holidays.
- Students **must** sign the attendance roster before boarding the school bus, if not students will be counted absent. No correction will be made for students who do not follow the transportation procedures.
- Students **must** adhere to the dual credit bus schedule. Students must arrive on time for bus departure. Bus will leave promptly at the assigned time.
- Students who are late or miss the bus will be responsible for calling their parents to make arrangements to be transported to or from Del Mar College.

TEXTBOOKS

Required college textbooks will be purchased by West Oso ISD. Textbooks will be purchased in a timely manner once student enrollment is secured and approved. All textbooks must be returned at the end of the semester. If books are not returned, new textbooks will not be assigned for the following semester. Books must be returned in the condition they were issued. Textbooks are an essential resource for students. Students must utilize textbook as required by their professor and or syllabus.

ONLINE COURSE(S)

A student taking an online class will be enrolled in a zero-hour class before or after the regular school day. Students are encouraged to talk to the **Early College High School** coordinator if they encounter any issues with their class immediately. Students are required to check their course for assignments/assessments/projects every day. Professors will be able to see how many times the student has logged in to the course. Online classes are subject to the same guidelines as any other college course(s).

APPENDIX A:

RUBRIC FOR ADMISSIONS TO EARLY COLLEGE HIGH SCHOOL

GPA	70-79	80-84	85-89	90-94	95-100
	4 points	8 points	12 points	16 points	20 points
Discipline	Suspension or 3 or ISS	1-2 ISS	3-4 referrals no ISS	1-2 referrals	0 referrals
	2 points	4 points	6 points	8 points	10 points
Attendance	9 or more absences	7-8 absences	5-6 absences	3-4 absences	0-2 absences
	2 points	4 points	6 points	8 points	10 points
Algebra I					Enrolled as 8 th grader and passing course
					10 points
Interview	Significant concerns	Some Concerns	Good	Very good	Exemplary
	2 points	4 points	6 points	8 points	10 points
Essay	Significant concerns	Some Concerns	Good	Very good	Exemplary
	2 points	4 points	6 points	8 points	10 points
Reference	Significant concerns	Some Concerns	Good	Very good	Exemplary
	2 points	4 points	6 points	8 points	10 points
STAAR Math	Approaches		Meets		Masters
	2 points		6 points		10 points
STAAR Reading	Approaches		Meets		Masters
	2 points		6 points		10 points
TOTAL					100 points

APPENDIX B:

WEST OSO EARLY COLLEGE HIGH SCHOOL GRADUATION PLAN

DEL MAR COLLEGE - ASSOCIATE IN ARTS DEGREE LIBERAL ARTS (MULTIDISCIPLINARY STUDIES)

8th GRADE	DMC Class	Lecture hours	Lab hours	DMC credit hours	ECHS hours
Art I					1
Theater Arts I					1
Algebra I					1
Spanish I					1
		0	0	0	4.0

9th GRADE					
English I					1
Algebra I or II					1
World Geography					1
Biology					1
AVID I					1
Spanish I or II					1
Art I					1
Professional Communication	Intro to Speech Communications (SPCH 1315) OR	3	0	3	1
Foundations of Personal Fitness	First Aid (KINE 1306)	3	0	3	1.0
		3	0	3	8

10th GRADE					
English II					1
World History					1
Geometry					1
Chemistry					1
AVID II					1
Sociology	Sociology (SOCI 1301/ PSYC 2301)	3	0	3	1
Social Studies Advanced	Intro to Ethics (PHIL 1301/2306)	3	0	3	1
Theater Arts	Intro to Cinema DRAM 2366 Music Appreciation MUSI 1306 Art Appreciation ART 1301	3	0	3	1
ELECTIVE (College)		3	0	3	1
	SPCH 1315 OR KINE 1306	3	0	3	1
		15	0	1	8

11th GRADE	DMC Class	Lecture hours	Lab hours	DMC credit hours	ECHS hours
English III	Composition I (ENGL 1301)	3	0	3	0.5
English III	Composition II (ENGL 1302)	3	0	3	0.5
Pre-Calculus	College Algebra (MATH 1314/1324/1342))	3	0	3	1
Physics		0	0	0	1
US History	US History to 1865 (HIST 1301)	3	0	3	0.5
US History	US History from 1865 (HIST 1302)	3	0	3	0.5
AVID III					1
ELECTIVE (College)		3			1
ELECTIVE (College)		3			1
ELECTIVE (College)		3	0	3	1
		24	0	24	8

12th GRADE					
English IV		0	0	0	0.5
English IV		0	0	0	0.5
Upper Level Science	BIOL 1308/1309	6	0	6	1
Upper Level Math		0	0	0	1
US Government	Gov't Federal Constitution (GOVT 2305/2306)	6	0	6	1
Economics		0	0	0	0.5
AVID IV					1
Elective		3	0	3	1
Elective		3	0	3	1
		18	0	18	9.5

TOTAL WOHS CREDIT HOURS	26
TOTAL DEL MAR COLLEGE CREDIT HOURS	60

APPENDIX C:

ESSAY RUBRIC FOR ADMISSIONS TO EARLY COLLEGE HIGH SCHOOL



	Significant concerns	Some Concerns	Good	Very good	Exemplary
	2 points	4 points	6 points	8 points	10 points
Demonstrates understanding of ECHS and relationship to college-career goals	Missing many parts of the required information. Does not connect participation in the ECHS program and college/career goals.	Missing some parts of the required information. It is difficult to understand the connection between participation in the ECHS program and college/career goals.	Contains all the required information. Attempts to make a connection between participation in the ECHS program and college/career goals.	Contains all of the required information. Articulates connection between the ECHS program and college/career goals.	Contains all required information. Strongly articulates the connection between the ECHS program and college/career goals.
Organized	The structure does not establish a connection between/among ideas/events and transitions are nonexistent	The structure establishes some relationship between/among some of the ideas/events, though transitions may be lacking.	The structure establishes a relationship between/among ideas/events, though transitions may be minimal.	The structure establishes a relationship between/among ideas/events and transitions help to clarify ideas.	The structure establishes a strong relationship between/among ideas/events and transitions help to clarify ideas.
Focused with Details	The topic and main ideas are not clear.	There is one topic. Main ideas are somewhat clear. Little to no details.	There is one clear, well focused topic. Main ideas are clear but are not well supported by detailed information.	There is one clear, well focused topic. Main ideas are clear and are supported by detailed information.	There is one clear, well focused topic. Main ideas are clear and are strongly supported by well-developed and detailed information.
Capitalization, Punctuation, Grammar & Spelling	Writer makes 10 or more errors in capitalization, punctuation, grammar or spelling.	Writer makes 7-9 errors in capitalization, punctuation, grammar or spelling.	Writer makes 4-6 errors in capitalization, punctuation, grammar or spelling.	Writer makes 1-3 errors in capitalization, punctuation, grammar or spelling.	Writer makes no errors in capitalization, punctuation, grammar or spelling.

APPENDIX D:

APPLICATION FOR ADMISSION
TO
WEST OSO EARLY COLLEGE HIGH SCHOOL

CLASS OF 2026

COMPLETE APPLICATIONS ARE

DUE

FRIDAY

FEBRUARY 28, 2022

BY

4:00 P.M.

Student Name: _____

Date Received: _____

Only original and complete applications will be accepted.

WEST OSO EARLY COLLEGE HIGH SCHOOL

STUDENT INFORMATION

SECTION A

Student Information			
Last Name	First Name	Middle	Student ID
			2024
Gender	Date of Birth	Grade Level	Class of
Parent Guardian Information			
Last	First	Home Telephone	Cell Phone
		Corpus Christi TX	
Physical Address Street/Apt #		City & State	Zip Code

Completed sections A, B, C, and D need to be returned by 2-28-2022 by 4:00 P.M.

STUDENT ESSAY

SECTION B

[illegible]

Completed sections A, B, C, and D need to be returned by 2-28-2022 by 4:00 P.M.

PARENT RESPONSE

SECTION C

[illegible]

Completed sections A, B, C, and D need to be returned by 2-28-2022 by 4:00 P.M.

SECTION D

Student data may be retrieved for review from the WOISD student database of academic and personal records. If additional information is needed, the applicant will be contacted.

I am interested in attending the West Oso Early College High School and want to be considered for enrollment. I certify that the information provided is complete and understand that the submission of false information is grounds for denial of my application and/or withdrawal of admission. I grant and authorize administrative officials to verify, access, and utilize academic information such as grades and assessment data to support this application. I understand that the school and college expect a high standard of conduct for students, and if accepted for admission, I will abide by all rules and regulations set forth by both institutions.

Name of Parent/Guardian (Print)	Signature	Date
Name of Student (Print)	Signature	Date

Completed sections A, B, C, and D need to be returned by 2-28-2022 by 4:00 P.M.

Student Name: _____ ID: _____ Date: _____

APPENDIX E

TEACHER RECOMMENDATION FORM

	Exemplary	Very Good	Good	Some concerns	Significant concerns
Has effective written communication skills					
Has effective oral communication skills					
Works well with peers					
Academic performance					
Overall ability to work under pressure/meet deadlines					
Confidence and eagerness to learn new things					
Integrity/Honesty					
Ability to think critically					
Responsibility and accountability					
Ability to be self-motivated					
Leadership					
Classroom behavior					
Shows respect for authority					
Maturity					

Optional Comments:

(Please take time to say something about the candidate in your own words.)

TEACHER NAME: _____ TEACHER SIGNATURE: _____

***TEACHER'S PLEASE SUBMIT TO COUNSELOR'S OFFICE BY 2-28-2022**

APPENDIX F:
ACKNOWLEDGMENT FORM

PARENT COPY

My child and I have received a copy of the West Oso **Early College High School** Student Handbook 2021-2022. I understand that the handbook contains information that my child and I may need during the school year and that all students will be subject to the disciplinary consequences outlined in the code of conduct as well as academic probation for their behavior and performance in all college courses

West Oso **Early College High School** High School and West Oso Independent School District are proud to offer its students an opportunity to enroll in college level courses while still in high school. Parents and students must understand that this is a privilege and not a right. By signing below, parents and students acknowledge that they have read and understand the materials contained in this handbook.

Please Return ASAP.

A signed copy will be kept on file in the student record.

Name of Student (Print)	Signature	Date
Name of Parent/Guardian (Print)	Signature	Date

APPENDIX G:
ACKNOWLEDGMENT FORM

WEST OSO EARLY COLLEGE HIGH SCHOOL COPY

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Name of Student (Print)	Signature	Date
Name of Parent/Guardian (Print)	Signature	Date